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# Annual Council



**Forest Heath**  
District Council

<b>Title:</b>	<b>Agenda</b>
<b>Date:</b>	<b>Wednesday 10 May 2017</b>
<b>Time:</b>	<b>6.00 pm</b>
<b>Venue:</b>	<b>Council Chamber District Offices</b> College Heath Road Mildenhall
<b>Membership:</b>	<b>All Councillors</b>  You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.   <b>Ian Gallin</b> <b>Chief Executive</b> <b>2 May 2017</b>
<b>Quorum</b>	One quarter of the total number of Members
<b>Committee administrator:</b>	<b>Helen Hardinge</b> Democratic Services Officer <b>Tel:</b> 01638 719363 <b>Email:</b> <a href="mailto:helen.hardinge@westsuffolk.gov.uk">helen.hardinge@westsuffolk.gov.uk</a>

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# Public Information



**Forest Heath**  
District Council

<b>Venue:</b>	<b>District Offices</b> College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The District Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Disabled access:</b>	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Committee Administrator who will be able to help you.	
<b>Induction loop:</b>	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
<b>Recording of meetings:</b>	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

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# Agenda

## Procedural Matters

### Part 1 - Public

**Page No**

**1. Election of Chairman of the Council for 2017/2018**

The outgoing Chairman will announce that the next item of business is the election of the Chairman for the ensuing year and will call for nominations.

The outgoing Chairman will make their remarks, to be followed by incoming Chairman's Declaration of Acceptance of Office.

**2. Election of Vice Chairman of the Council for 2017/2018**

The Chairman will nominate their Vice Chairman.

Incoming Vice Chairman to make Declaration of Acceptance of Office.

**3. Apologies for Absence**

The Service Manager (Democratic Services) will announce any apologies for absence.

**4. Appointment of Cabinet Members**

Having regard to the provisions of the Constitution, the Chairman will invite the Leader of the Council to announce:

- (a) Up to nine Members whom he will be appointing to form the Cabinet;
- (b) The name of a Member of the Cabinet to act as Deputy Leader; and
- (c) The Portfolios, and which Members of the Cabinet will be Portfolio Holders.

**5. Review of Political Balance and Appointment to Politically Balanced Bodies**

**1 - 34**

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**6. Appointment of Chairman and Vice Chairman of Committees**

In accordance with the Constitution, the Council will appoint the Chairmen and Vice Chairmen of the:

- (a) Overview and Scrutiny Committee; and
- (b) Performance and Audit Scrutiny Committee

**7. Review and Re-appointment of Representation of Outside Bodies 35 - 58**

Report No: **AGM/FH/17/002**